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Write in sentences. Pay attention to spelling and punctuation.



Procedures

Procedures are **instructions** that tell the reader how to do something.



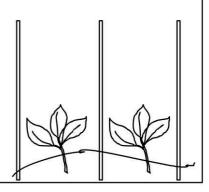
Planning:

What is the goal / aim of the procedure?

How to plant beans

List all the things you need

•



Step by Step instructions (tip: use action verbs like: dig, spread, sow, place, dig, push. These tell the reader what to do)

Step 1

Step 2

Step 3

name: Write in sentences. Pay attention to spelling and punctuation.					
Checklist for procedures					
	☐ Heading - Goal / Aim				
	☐ A list of all the things you need				
L	☐ STEP by STEP instructions - List the steps from start to finish - include diagrams.				
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	What you need:				
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